

U.S. Army Engineering and Support Center, Huntsville (HNC)

NEAR-MISS REPORT

The proponent agency is CEHNC-SO.

A near-miss is a potential hazard or incident that has not resulted in any personal injury or property damage. Some examples of near-misses are unsafe conditions, improper use of equipment, use of faulty equipment, not following proper procedures. It is everyone's responsibility to report and correct any of these potential hazards immediately. Please use this form to report near-misses and assist us in preventing future Mishaps and making CEHNC a safer workplace.

| | | |
|------------------------------|------------------------|---------------|
| Directorate/Separate Office: | Building/Project Site: | Room/Cubicle: |
| Date of Incident: | Time of Incident: | |

Mark all appropriate conditions:

- Near-miss
- Safety concern
- Safety suggestion
- Other: *(describe)*:

Type of Concern:

- Unsafe act
- Unsafe condition of area
- Unsafe condition of equipment
- Unsafe use of equipment
- Other: *(describe)*:

Describe the potential incident/hazard/concern and possible outcome *(in as much detail as possible)*:

Safety Suggestions:

| | |
|-----------------------------------|----------------------------|
| Name (<i>Optional</i>): | Date Reported: |
| Phone Number (<i>Optional</i>): | Email (<i>Optional</i>): |

Submit this form to your Supervisor and the Safety Office.

For questions call the CEHNC Safety Office at 256-895-1225 or 256-895-1584.

In the case of an emergency call 9-911